

# Learning & Leading Fieldwork Apprenticeships

## ● Guide to Referees: Geography Tutor & Academic Mentor

### Background to the Learning & Leading Fieldwork Apprenticeships

Each year the RGS-IBG Learning & Leading Fieldwork Apprenticeships aim to give five students the opportunity of going overseas for a number of weeks in the summer at the end of their first year at university as a fieldwork apprentice. Each recipient will work on a field research project led by a university academic member of staff under the auspices of their university. The overall purpose of the programme is to increase opportunities and motivation for self development among young people through fieldwork.

Two references are required:

#### 1. Geography Tutor Referee

We would be grateful if you could **write a reference** providing an evaluation of:

- The candidate's ability to participate in the proposed project safely and responsibly
- How the *Learning & Leading* programme offers an opportunity that is outside the applicant's previous experience and which would not otherwise be available to the candidate. To the extent possible provide explicit evidence of challenging circumstances experienced by the candidate
- Describe how the apprenticeship on the fieldwork project will make a difference to the applicant's development. Refer to their personal development, geographical skills and knowledge, future career prospects etc
- Any additional information that you feel might help the Selection Panel

#### 2. Academic Mentor

We would be grateful if you could complete the **academic mentor form** (available to download from [www.rgs.org/Learning&Leading](http://www.rgs.org/Learning&Leading)) with details of:

- The fieldwork project on which the applicant will participate as a fieldwork apprentice
- The specific role the applicant will play in the project
- The support that you will provide for the applicant
- An assessment of the candidate's ability to participate in the proposed project safely and responsibly
- How the *Learning & Leading* programme offers an opportunity that is outside the applicant's previous experience and which would not otherwise be available to the candidate. To the extent possible provide explicit evidence of challenging circumstances experienced by the candidate
- How the apprenticeship on the fieldwork project will make a difference to the applicant's development. Refer to their personal development, geographical skills and knowledge, future career prospects etc
- The funding in place to support the overall project and university health and safety and ethical approvals (as appropriate)

Your references will be one of the key factors in assessing the applicant's suitability for a grant. Please return your reference/form to the Project Co-ordinator by email by **17.00 on Friday 17 February 2012**. The Society would like to thank you in advance for your assistance. Your reference will be acknowledged by email.

### Contact

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