

| Activity/Situation: Morning: Drive (in coach) to Great Woods (east of Derwent Water); walk from car park up through the woods and back Afternoon: Drive to Bowness; eat lunch; walk around Bowness carrying out activities; return to youth hostel by coach. | | | | | Date of Assessment: 20/07/2009 - Proposed visit: Spring/Summer time | | | | | | | | | | |
|--|--|-------------------------------|----------|---|--|--------------|----------------|--------------|-------------------|-----------------------------|--------|--------------|-----------|-------|------------------------------------|
| HAZARDS IDENTIFIED | | PERSONS AT RISK FROM EXPOSURE | | RISK RATING WITHOUT CONTROLS IN PLACE | WITH CONTROLS IN PLACE | | | | | | | | | | RISK RATING WITH CONTROLS IN PLACE |
| | | | | | A WORST CASE OUTCOME | | | | | B LIKELIHOOD/PROBABILITY | | | | | |
| | | | | | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 | |
| No. | | Staff member | Students | Worst Case Outcome X Likelihood/Probability | Inconvenience | Minor injury | Injury/illness | Major Injury | Fatality/Multiple | Unlikely | Rarely | infrequently | Sometimes | Often | (A x B) |
| 1 | Slips on roads/paths | X | X | 12 | | 2 | | / | | | 2 | / | | | 4 |
| 2 | Trips on Roads/paths | X | X | 3 | | 2 | / | | | /1 | | | | | 2 |
| 3 | Falls onto road/into water | X | X | 5 | 1 | | | | / | /1 | | | | | 2 |
| 4 | Poisonous Flowers/Water | X | X | 3 | | | /3 | | | /1 | | | | | 3 |
| 5 | Traffic in Great Woods car park and on roads in Bowness | X | X | 10 | | | | 4 | / | 1 | / | | | | 4 |
| 6 | Environment/weather | X | X | 10 | | 2 | | | / | | /2 | | | | 4 |
| 7 | Insect bites (especially midges near water) | X | X | 6 | 1 | | / | | | 1 | / | | | | 1 |
| 8 | Contact with strangers | X | X | 10 | 1 | | | | / | / | 2 | | | | 2 |
| 9 | Become separated from group / lost | X | X | 5 | 1 | | | | / | / | 2 | | | | 2 |
| 10 | Contact with animals (e.g. dogs in woods and swans in Bowness) | X | X | 4 | 1 | | | / | | / | 2 | | | | 2 |
| 11 | Coach accident | X | X | 5 | 1 | | | | / | / | 1 | | | | 1 |

| No. | Risk Rating | THESE CONTROL MEASURES ARE TO BE IN PLACE. TEACHER TO ENSURE ACCOMPANYING STAFF AND ADULTS ARE CLEARLY BRIEFED BEFORE START OF THE FIELDWORK DAY REGARDING THEIR SUPERVISORY ROLE + ACTION TO TAKE IF ANY PROBLEMS ARISE. | Additional action required |
|-----|-------------|--|--|
| 1 | 12-4 | Recommend appropriate footwear Discuss Behaviour of students on roads and when walking as a group Warn students about sections of the road/path, especially when walking on inclines in the Great Woods Check weather and traffic reports | <ul style="list-style-type: none"> - Check weather bureau - Check traffic report |
| 2 | 3-2 | Discuss behaviour on the roads/paths Warn students of areas of rocky, steep or unstable ground Make sure all students are alert (not ill) and aware of surroundings | |
| 3 | 5-2 | Discuss road safety with students Discuss students' safety in terms of water's edge in Bowness | |
| 4 | 3-3 | Show students an example of poisonous plants – warn them Discuss issues of water health in terms of the lake. | <ul style="list-style-type: none"> - Carry waterless soap and ensure all students clean hands before eating |
| 5 | 10-4 | Discuss traffic issues with students (especially regarding awareness and behaviour) Monitor students crossing the road and walking along pathways/roads | <ul style="list-style-type: none"> - Staff to wear high visibility vests and walk in front and behind the group when moving together in Bowness. - Students forbidden from walking while taking notes on clipboard |
| 6 | 10-4 | Check weather report Ensure students have waterproof clothing Reassess route to avoid walking over edge of steep hill in Great Woods (be prepared to avoid sites and to move to next sites, depending on the weather) | <ul style="list-style-type: none"> - Check weather report - Have back-up resources (photos) in case can't visit both sites |
| 7 | 6-1 | Students advised to bring and use insect repellent, especially in the Woods. Wear long sleeved/legged clothing if midges very bad | <ul style="list-style-type: none"> - Check medical records from any known allergies to insect bites and |

| | | | |
|----|------|--|--|
| | | | ensure student has relevant medication with them. |
| 8 | 10-2 | Discuss students role as ambassadors for the school the purpose of the trip, avoid disturbing local residents and conduct a group numbers check regularly (may include taking group photos throughout the day, also buddy checks). Students and staff to have an emergency phone number, and staff have a list of all students' mobile phone numbers | <ul style="list-style-type: none"> - Bring Digital Camera - All contact numbers including student mobile numbers - At least one member of staff to have a school mobile phone with them and ensure students have the number |
| 9 | 5-2 | Discuss the importance of keeping up when walking Wait at regular intervals for the slowest members of the group Have an agreed meeting point and time for the end of each location Mobile phone numbers exchanged. All members of the group to know the name, address and telephone number of the hostel | <ul style="list-style-type: none"> - Prepare contact cards for all group members (contact details for the hostel, the school mobile and details of each meeting point with time) |
| 10 | 4-2 | Discuss what constitutes appropriate behaviour around animals. Warn students of the dangers that swans can pose | |
| 11 | 5-1 | Ensure coach from reputable company and in good condition – tyres, oil and water Ensure all students and staff wear seat belts – state the rules for safe travel on the roads and in the coach Have mobile phone, insurance and procedure for getting assistance | <ul style="list-style-type: none"> - Check coach condition (tyres, oil, water, petrol) - All wearing seat belts - Check route and speed limits - Have insurance Have mobile phone and number for road side assistance -Check weather forecast for road conditions |